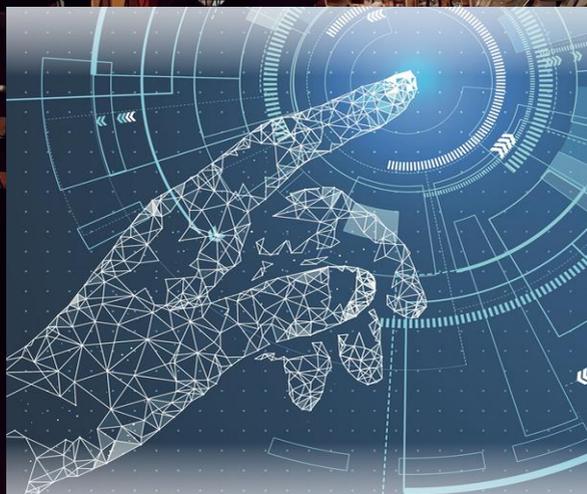# Institutional Calendar 2022/2023

NIT

National Institute of Technology

VISION

To create and develop Vibrant, Skilled, Competent and Work-prepared Entrepreneurial Technicians, Technologists and Professionals for the industry and the national economic vitality.

MISSION

To provide a broadened range of Technical and Professional Education and Training programs that support our student's career goals and significantly contribute to the National Development Plans.

VALUES

- » Professionalism, Transparency and Ethics
- » Responsibility and Accountability
- » Integrity and Honesty
- » Creativity and Innovation
- » Excellency
- » Collaboration and Partnership

2022 PUBLIC HOLIDAYS

Date	Month	Day	Holiday
01	January	Saturday	New Year's Day
02	January	Sunday	Public Holiday
21	March	Monday	Independence Day
15	April	Friday	Good Friday
17	April	Sunday	Easter Sunday
18	April	Monday	Easter Monday
01	May	Sunday	Workers' Day
02	May	Monday	Workers' Day Observed
04	May	Wednesday	Cassinga Day
25	May	Wednesday	Africa Day
26	May	Thursday	Ascension Day
26	August	Friday	Heroes' Day
24	September	Saturday	Institutional Holiday
10	December	Saturday	Day of the Namibian Women and International Human Rights Day
24	December	Saturday	Christmas Eve
25	December	Sunday	Christmas Day
26	December	Monday	Family Day

JANUARY 2022

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Sat	1	**Public Holiday – New Year's Day.**
		Sun	2	
1		Mon	3	
		Tue	4	
		Wed	5	The Institute re-opens.
		Thu	6	Staff Induction Session Begins.
		Sat	8	Staff Induction Session Ends.
		Sun	9	
2		Mon	10	Resubmission of 3rd Opportunity Main Assignments and Integrated Projects Begins. 3rd Opportunity Main Tests Begins.
		Tue	11	
		Wed	12	Resubmission of 3rd Opportunity Main Assignments and Integrated Projects Ends. 3rd Opportunity Main Tests Ends.
		Thu	13	Aptitude test date for all programs.
		Fri	14	Deadline for Submission of 3rd Opportunity Marks for, Integrated Projects, Main Assignments and Main Tests to Assessments and Awards (AA) Department.
		Sat	15	
		Sun	16	
3		Mon	17	2nd Opportunity Examinations Begins.
		Tue	18	
		Wed	19	
		Thu	20	
		Fri	21	
		Sat	22	
		Sun	23	
4		Mon	24	2nd Opportunity Examination Ends.
		Tue	25	
		Wed	26	
		Thu	27	NSFAF Online Applications Begins.
		Fri	28	Deadline for Submission of 2nd Opportunity Exam Marks from T&L to Assessments and Awards (AA) Department.
		Sat	29	
		Sun	30	
5		Mon	31	Deadline for Releasing of 2021 2nd Semester Final Marks.

FEBRUARY 2022				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Tue	1	
		Wed	2	
		Thu	3	
		Fri	4	
		Sat	5	
		Sun	6	
6		Mon	7	
		Tue	8	
		Wed	9	
		Thu	10	
		Fri	11	
		Sat	12	
		Sun	13	
7		Mon	14	Applications for 3rd Opportunity Exams begins.
		Tue	15	
		Wed	16	
		Thu	17	Aptitude Test.
		Fri	18	Applications for 3rd Opportunity Exams Closes.
		Sat	19	
		Sun	20	
8		Mon	21	Release of Aptitude Test marks.
				Staff satisfaction survey.
		Tue	22	
		Wed	23	Deadline for submission of Main Assignment briefs & Marking Schemes to Assessments and Awards (AA) Department from T&L..
		Thu	24	Deadline for Submission of 3rd Opportunity Exam Question Papers & Marking Schemes from T&L to Assessments and Awards (AA) Department.
		Fri	25	SPRC: Monthly Staff Performance Review.
				Deadline for sending semester1 main assignments to EVs.
		Sat	26	
		Sun	27	
9		Mon	28	Normal Registration ends.
				Deadline for Sending 3rd Opportunity Exam Question Papers to External Verifiers (EV) from Assessments and Awards (AA) Department.
				Releasing of TLC and AAC approved 3rd Opportunity Exam Timetables to all students for all programs.
		Mon	28	Normal Applications for the 2022 Academic Year Closes

MARCH 2022				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
10	1	Tue	1	Official Opening of Academic Year.
				Submission of approved Timetables to students' affairs.
				Induction of Part time lecturers.
				Late Registration Begins.
		Wed	2	New Student Orientations Begins.
				Release of class timetables to students.
				Deadline for receiving semester 1 main assignment from EVs.
		Thu	3	New Student Orientations.
		Fri	4	Senior Student Orientations.
				Deadline for receiving corrected semester 1 main assignment from Accessors
		Sat	5	
		Sun	6	
11	2	Mon	7	Commencement of semester 1 Teaching and learning Operations for all programs.
				Deadline for submitting Moderated 3rd Opportunity Exam Question Papers to Assessments and Awards (AA) Department from External Verifiers (EVs).
				Deadline for issuing of Semester 1 Main Assignments to students.
		Tue	8	Deadline for Issuing Moderated 3rd Opportunity Exam Question Papers to Assessors for Corrections.
		Wed	9	Students Support / Campus Meeting with Students.
		Thu	10	
		Fri	11	Deadline for Releasing of 3rd Opportunity Exam Marks.
				Deadline for Submissions of corrected 3rd Opportunity Exam Question Papers to Assessments and Awards (AA) Department from Assessors.
		Sat	12	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	13	
12	3	Mon	14	Deadline for submission of Integrated Project briefs with internal Moderators reports to Assessments and Awards (AA) Department.
		Tue	15	3rd Opportunity Examination Begins.
		Wed	16	Students Support / Campus Meeting with Students
		Thu	17	
		Fri	18	3rd Opportunity Examination Ends.
		Sat	19	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	20	
13	4	Mon	21	Public Holiday - Independence Day.
		Tue	22	Lecturer's and Call Centres Evaluation by Students.
				Staff Satisfaction Survey.
				Issuing of semester1 Integrated Action Project to all students.
		Wed	23	Students Support / Campus Meeting with Students.

				Deadline for Submission of 3rd Opportunity Exam Marks to Assessments and Awards (AA) Department.
		Thu	24	Release of 3rd Opportunity Exam Marks.
				Aptitude test.
		Fri	25	SPRC: Monthly Staff Performance Review.
				Late Application/ Registration Ends.
		Sat	26	Distance/Online Classes Weekend for SAEIT and SAETI.
		Sun	27	
14	5	Mon	28	Deadline for receiving request forms for NSFAF applications from students.
		Tue	29	
		Wed	30	Students Support / Campus Meeting with Students.
		Thu	31	NSFAF Online Application Ends.

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
				APRIL 2022
		Fri	1	Second Orientation.
		Sat	2	Distance/Online Classes Weekend for SABIM and SAHIS.
		Sun	3	
15	6	Mon	4	
		Tue	5	
		Wed	6	Students Support / Campus Meeting with Students.
		Thu	7	
		Fri	8	
		Sat	9	Distance/Online Classes Weekend for SAEIT and SAETI.
		Sun	10	
16	7	Mon	11	Submission of TLC and AAC approved Tests and Supplementary Tests Timetables to AA Department.
		Tue	12	
		Wed	13	Students Support / Campus Meeting with Students.
		Thu	14	
		Fri	15	Public Holiday – Good Friday.
		Sat	16	
		Sun	17	Public Holiday – Easter Sunday.
17	8	Mon	18	Public Holiday – Easter Monday.
		Tue	19	Projects Presentation and Evaluation Starts.
		Wed	20	Students Support / Campus Meeting with Students.
				SRC Nomination Registration Starts.
		Thu	21	Lecturers and Call Centres Evaluation by Students.
				Staff satisfaction survey.
		Fri	22	
		Sat	23	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	24	
18	9	Mon	25	Releasing of TLC and AAC approved Tests and Supplementary Tests Timetables to all students for all programs.
				SPRC: Monthly Staff Performance Review.
		Tue	26	SRC Nomination Registration Ends.
				Projects Presentation and Evaluation Ends.
		Wed	27	Students Support / Campus Meeting with Students.
		Thu	28	
		Fri	29	Graduation Ceremony.
				Board of Studies Meeting.
		Sat	30	Distance/Online Classes Weekend for SAEIT and SAETI.

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
				**MAY 2022**
		Sun	1	Public Holiday – Workers Day.
19	10	Mon	2	Public Holiday – Workers Day Observed.
		Tue	3	
		Wed	4	Public Holiday – Cassinga Day.
		Thu	5	
		Fri	6	
		Sat	7	Distance/Online Classes Weekend for SABIM and SAHIS.
		Sun	8	
20	11	Mon	9	SRC Nomination Campaigns Starts.
		Tue	10	Submission of TLC and AAC approved Tests and Supplementary Examination Timetables to AA Department.
		Wed	11	Deadline for submission Deadline for submission of Main Test and Supplementary Main Test Questions, Internal Moderator's report & Memo to Assessments Department.
				Students Support / Students Support / Campus Meeting with Students.
		Thu	12	Deadline for first submission of soft copies Main Assignments draft by the students to TURNITIN.
		Fri	13	Advisory Board Committee Members Meeting with the Head of Schools.
				Deadline for first submission of draft hard copies Main Assignments by the students to the respective lectures.
				SRC Nomination Campaigns Ends
		Sat	14	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	15	
21	12	Mon	16	Main Tests Week Starts.
		Tue	17	
		Wed	18	
		Thu	19	
		Fri	20	Releasing of TLC and AAC approved Examinations Timetable and Supplementary Examinations Timetables to all students for all programs.
				Main Tests Week Ends.
				Staff Satisfaction Survey.
		Sat	21	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	22	
22	13	Mon	23	Notification of SRC for 2022 Nomination Outcome.
				Lecturers and Call Centres Evaluation by Students.
		Tue	24	
		Wed	25	Public Holiday – Africa Day.
		Thu	26	Public Holiday – Ascension Day.
		Fri	27	SPRC: Monthly Staff Performance Review.
		Sat	28	Distance/Online Classes Weekend for SAEIT and SAETI

		Sun	29	
23	14	Mon	30	Deadline for first submission of soft copies Integrated Project draft by the students to TURNITIN.
		Tue	31	Board of Studies Meeting.

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
				JUNE 2022
		Wed	1	Deadline for submission of FINAL Main Assignments soft copies on TURNITIN.
		Thu	2	Deadline for submission of FINAL Main Assignments hard copies by the students to Call Centres.
		Fri	3	Students and Staff Sports Day.
		Sat	4	Distance/Online Classes Weekend for SABIM and SAHIS.
		Sun	5	
24	15	Mon	6	
		Tue	7	Deadline for Submission of moderated Main Tests marks to Assessments and Awards Department.
		Wed	8	Presentation of moderated Main Tests marks to Assessments and Awards Committee.
		Thu	9	
		Fri	10	Releasing of Main Test Results to students.
		Sat	11	Distance/Online Classes Weekend for SAEICT and SAET
		Sun	12	Deadline for Submission of FINAL Integrated Action Projects Soft Copies by the students
25	16	Mon	13	Deadline for Submission of FINAL Integrated Action Projects Hard Copies by the students.
		Tue	14	Presentation of Integrated Project and Main Assignments by students Starts.
		Wed	15	SRC Meeting.
				Students Support / Students Campus Meeting with Call Centres.
		Thu	16	
		Fri	17	Presentation of Integrated Project and Main Assignments by students Ends.
		Sat	18	Distance/Online Classes Weekend for SABM and SAHS
		Sun	19	
26	17	Mon	20	Deadline for submission of Examinations and Supplementary Examinations Questions & Memo to Assessments and Awards Department by Internal Assessors.
				Lecturers and Call Centres Evaluation by Students.
				Staff Satisfaction Survey.
				Supplementary Main Test Week Starts.
		Tue	21	
		Wed	22	Deadline for issuing of Examinations and Supplementary Examinations Questions & Memo to External Verifiers.
		Thu	23	

		Fri	24	Board of Studies Meeting.
				Supplementary Main Test Week Ends.
		Sat	25	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	26	
27	18	Mon	27	Deadline for submitting the Moderated Examinations and Supplementary Examinations from External Verifiers to Assessments and Awards Department.
				SPRC: Monthly Staff Performance Review.
		Tue	28	
		Tue	28	Amendments of Examinations Questions & Memo by the Internal Assessors on recommendations made by External Verifiers.
				Submission and Presentation of Integrated Action Project marks to Assessment and Awards Department.
		Wed	29	Deadline for submitting the final moderated Examinations and Supplementary Examinations Questions & Memo by Internal Assessors.
				Submission and Presentation of Supplementary Test marks to Assessments and Awards Department.
		Thu	30	Releasing of Integrated Action Project Results and Supplementary Tests marks on student's portal.

JULY 2022

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Fri	1	End of Semester 1 Classes for all programs.
		Sat	2	
		Sun	3	
28	19	Mon	4	Examinations Week Starts.
		Tue	5	
		Wed	6	
		Thu	7	
		Fri	8	
		Sat	9	Staff Institutional Sport Day.
		Sun	10	
29	20	Mon	11	
		Tue	12	
		Wed	13	Examinations Week (Ends)
		Thu	14	Students' Semester 1 Recess Starts
		Fri	15	
		Sat	16	
		Sun	17	
30	21	Mon	18	Submission of Examinations and Assignments marks to Assessment and Award Department.
			19	Presentation of Examinations and Assignments marks to Assessment and Award Department.
		Tue		Deadline for submission of Semester 2 Main Assignments briefs & Marking Schemes to Assessments and Awards (AA) Department.
		Wed	20	Releasing of Semester 1 Examinations and Main Assignments Results to students.
				Staff Satisfaction Survey
		Thu	21	Issuing of Semester 2 Main Assignments for moderation by External Moderators.
		Fri	22	
		Sat	23	
		Sun	24	
31	22	Mon	25	SPRC Staff Monthly Performance Evaluation.
				Deadline for submitting the Semester 2 moderated Main Assignments briefs from External Verifiers to Assessments and Awards Department.
				Supplementary Examinations Week (Starts)
		Tue	26	
		Wed	27	
		Thu	28	Deadline for submitting the moderated Main Assignments briefs from External Verifiers to Assessments and Awards Department.
			29	Supplementary Examinations Week (Ends).
		Fri		Deadline for submitting the corrected Assignment briefs for Semester 2 by the Internal Assessors on recommendations made by External Verifiers.

		Sat	30	
		Sun	31	

AUGUST 2022				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
32	23	Mon	1	Application for the 2023 Academic year Starts
		Tue	2	
		Wed	3	Submission of Supplementary Marks to Assessments and Awards Department.
		Thu	4	Presentation of Supplementary Marks to Assessments and Awards Committee.
		Fri	5	Releasing of Supplementary Marks to students.
		Sat	6	
		Sun	7	
33	24	Mon	8	Application of Third Opportunity Examination starts.
		Tue	9	
		Wed	10	Releasing of overall results for Semester 1.
				Deadline for submission of Semester 2 Integrated Action Project briefs with internal Moderators reports to Assessments and Awards (AA) Department.
		Thu	11	
		Fri	12	Students Semester 1 recess Ends.
				Application of Third Opportunity Examination ends
		Sat	13	
		Sun	14	
34	25	Mon	15	Commencement of Semester 2 Teaching and Learning Operations for all programs.
				Releasing of Main Assignments to all students
		Tue	16	
		Wed	17	Students Support / Campus Meeting with Students.
		Thu	18	Submission of TLC and AAC approved Semester 2 Tests and Supplementary Tests Timetables to all students for all programs.
				Deadline for submission of Third Opportunity Examinations briefs and memos to AA Department.
				Deadline for Submission of Third Opportunity Examination Timetables from the Assessors to the AA Department
		Fri	19	Release of Integrated Action Project to Students
				Staff Satisfaction Survey
		Sat	20	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	21	
35	26	Mon	22	Cultural Festival Week Starts
				Release of Third Opportunity Examinations Timetables to students.
				Deadline for submission of Third Opportunity Examinations briefs and memos to the External Verifiers
		Tue	23	
		Wed	24	SRC Meeting.
				Students Support / Campus Meeting with Students
		Thu	25	Cultural Festival Week Ends.

				Deadline for receiving Third Opportunity Examinations briefs and memos from External Verifiers to Assessments and Awards.
				SPRC Staff Monthly Performance Reviews
		Fri	26	Public Holiday – Heroes Day
		Sat	27	
		Sun	28	
36	27	Mon	29	Deadline for Issuing Moderated Third Opportunity Examinations briefs and memos from External Verifiers to Assessors.
		Tue	30	Submission of Corrected Third Opportunity Examinations briefs and memos from Assessors to the Assessments and Awards Department.
		Wed	31	Semester 1 Third Opportunity Examinations begins

SEPTEMBER 2022				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Thu	1	
		Fri	2	Semester 1 Third Opportunity Examinations ends.
		Sat	3	Distance/Online Classes Weekend for SABIM and SAHIS.
		Sun	4	
37	28	Mon	5	Projects Presentation and Evaluation starts (Semester 2).
		Tue	6	
		Wed	7	Students Support / Campus Meeting with Students.
		Thu	8	Deadline for Submission of Third Opportunity Examinations Marks to Assessments and Awards Department.
		Fri	9	Release of the Third Opportunity Examinations Marks to Students.
		Sat	10	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	11	
38	29	Mon	12	Projects Presentation and Evaluation ends (Semester 2)
		Tue	13	
		Wed	14	Students Support / Campus Meeting with Students
		Thu	15	SRC Meeting
		Fri	16	
		Sat	17	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	18	
39	30	Mon	19	Lecturers and Call Centres Evaluation by Students
				Staff Satisfaction Survey
		Tue	20	Deadline for submission Semester 2 Main Test and Supplementary Main Test Questions, Internal Moderator's report & Memo to Assessments & Awards Department
		Wed	21	Students Support / Campus Meeting with Students
		Thu	22	Releasing of TLC and AAC approved Semester 2 Tests and Supplementary Tests Timetables to all students for all programs
		Fri	23	Board of Studies Meeting
		Sat	24	Institutional Sports Day
		Sun	25	
40	31	Mon	26	SPRC: Staff Monthly Performance Reviews
		Tue	27	
		Wed	28	Students Support / Campus Meeting with Students
		Thu	29	
		Fri	30	Deadline for submission of draft soft copies Integrated Projects by the students

OCTOBER 2022				
CAL WEEK	**SEM WEEK**	**DAY**	**DATE**	**ACTIVITY**
		Sat	1	Distance/Online Classes Weekend for SAEICT & SAET
		Sun	2	
41	32	Mon	3	Main Tests Week (Starts)
		Tue	4	
		Wed	5	Students Support / Campus Meeting with Students
		Thu	6	
		Fri	7	Main Tests Week (Ends)
		Sat	8	Distance/Online Classes Weekend for SABIM & SAHIS
		Sun	8	
42	33	Mon	10	
		Tue	11	Deadline for submission of soft copies draft Assignments on TURNITIN.
		Wed	12	Deadline for submission of hard copies Assignments by the students to the Call Centres. Deadline for submission of FINAL hard copies Integrated Action Projects by the students to Call Centres.
				Students Support / Campus Meeting with Students.
		Thu	13	
		Fri	14	SRC Meeting.
		Sat	15	Distance/Online Classes Weekend for SAEICT & SAET
43	34	Sun	16	
		Mon	17	Presentation of Integrated Action Project and Main Assignments by students Starts
				Deadline for submission of Exams & Sup Exams Questions, IVs' report & Memo to AA Department.
				Submission of TLC & AAC approved Exams Timetable and Sup Exams Timetables to all students for all programs
		Tue	18	Submission & Presentation of Main Tests Marks to AAC
		Wed	19	Students Support / Campus Meeting with Students.
				Issuing of Examinations and Supplementary Examinations Questions, Moderator's report & Memo to External Verifiers.
				Lecturers and Call Centres Evaluation by Students
				Staff Satisfaction Survey
		Thu	20	Releasing of TLC & AAC approved Exams Timetable and Sup Exams Timetables to all students for all programs Releasing of Main Test Results to students
				Board of Studies Meeting
		Fri	21	Presentation Integrated Project and Main Assignments by students Ends.
		Sat	22	Distance/Online Classes Weekend for SABM and SAHS
		Sun	23	
44	35	Mon	24	Deadline for submitting Moderated Exams & Supplementary Exams from External Verifiers to AA Dept.
				Supplementary Main Test Week (Starts)
		Tue	25	SPRC: Staff Monthly Performance Reviews

		Wed	26	
		Thu	27	Deadline for submitting the moderated Exams and Supplementary Exams Questions & Memo by Assessors to the AA Department
		Fri	28	Supplementary Main Test Week (Ends)
		Sat	29	Distance/Online Classes Weekend for SAEICT & SAET
		Sun	30	
45	36	Mon	31	

NOVEMBER 2022				
CAL WEEK	**SEM WEEK**	**DAY**	**DATE**	**ACTIVITY**
		Tue	1	
		Wed	2	Students Support / Campus Meeting with Students.
		Thu	3	Submission of Supplementary Main Tests marks to Assessments and Awards Department.
		Fri	4	Presentation of Supplementary Main Tests marks to Assessments and Awards Committee.
		Sat	5	Distance/Online Classes Weekend for SABM and SAHS
		Sun	6	
46	37	Mon	7	Deadline for Submission of Main Assignments and Integrated Projects results to the Assessments and Awards Department
		Tue	8	Deadline for Presenting of Main Assignments and Integrated Projects results to the Assessments and Awards Committee.
		Wed	9	SRC Meeting. Students Support / Campus Meeting with Students.
		Thu	10	
		Fri	11	Releasing of Supplementary Main Test, Main Assignments and Integrated Projects Results to students.
		Sat	12	Distance/Online Classes Weekend for SAEIT and SAETI.
		Sun	13	
46	38	Mon	14	
		Tue	15	End of Semester 2 Teaching and Learning Operations.
		Wed	16	
		Thu	17	Examinations Week Starts.
		Fri	18	
		Sat	19	
		Sun	20	
47	39	Mon	21	Staff Satisfaction Survey.
		Tue	22	
		Wed	23	
		Thu	24	Examinations Week Ends.
		Fri	25	Board of Studies Meeting. SPRC: Staff Monthly Performance Reviews.
		Sat	26	
		Sun	27	
48	40	Mon	28	
		Tue	29	Submission of Semester 2 Examination Marks from T&L to Assessments and Awards (AA) department.
		Wed	30	Presentation of Semester 2 Examination Marks from T&L to AAC. Closing of academic year 2022.

				DECEMBER 2022
CAL WEEK	**SEM WEEK**	**DAY**	**DATE**	**ACTIVITY**
		Thu	1	Releasing of Semester 2 Examination Marks to students
		Fri	2	Post-mortem (Annual Review) Begins.
		Sat	3	Post-mortem (Annual Review) Ends.
		Sun	4	
49	41	Mon	5	
		Tue	6	
		Wed	7	
		Thu	8	
		Fri	9	
		Sat	10	Public Holiday International Human Rights Day.
		Sun	11	
50	42	Mon	12	
		Tue	13	
		Wed	14	
		Thu	15	
		Fri	16	
		Sat	17	
		Sun	18	
51	43	Mon	19	
		Tue	20	
		Wed	21	
		Thu	22	
		Fri	23	
		Sat	24	Christmas Eve
		Sun	25	Christmas Day
52	44	Mon	26	Family Day
		Tue	27	
		Wed	28	
		Thu	29	
		Fri	30	
		Sat	31	

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
				**JANUARY 2023**
		Sun	1	Public Holiday – New Year's Day.
1		Mon	2	
		Tue	3	
		Wed	4	
		Thu	5	
		Fri	6	
		Sat	7	
		Sun	8	
2		Mon	9	The Institute re-opens.
				Staff Induction Session Begins.
		Tue	10	
		Wed	11	
		Thu	12	
		Fri	13	Staff Induction Session Ends.
		Sat	14	
		Sun	15	
3		Mon	16	Normal Registration begins.
				Request for 3rd Opportunity Main Tests Begins.
				Request for 3rd Opportunity Main Assignments and Integrated Action Projects Begins.
		Tue	17	
		Wed	18	Request for 3rd Opportunity Main Assignments and Integrated Projects Ends.
				Request for 3rd Opportunity Main Tests Ends.
		Thu	19	Aptitude test date for all programs.
		Fri	20	
		Sat	21	
		Sun	22	
4		Mon	23	Deadline for Submission of 3rd Opportunity Main tests question papers and memos to AA Department.
				Resubmission of 3rd Opportunity Main Assignments and Integrated Projects Begins.
		Tue	24	Release of Aptitude test results for all programs.
		Wed	25	3rd Opportunity Main Tests Begins.
		Thu	26	
		Fri	27	Request for 3rd Opportunity Main Tests Ends.
				3rd Opportunity Main Tests Ends.
		Sat	28	
		Sun	29	
5		Mon	30	
		Tues	31	Deadline for Submission of 3rd Opportunity Marks for, Integrated Projects, Main Assignments and Main Tests to Assessments and Awards (AA) Department.

FEBRUARY 2023

CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Wed	01	
		Thu	02	Release of 3rd Opportunity Marks for, Integrated Projects, Main Assignments and Main Tests Marks to the students.
		Fri	03	Deadline for Submission of Semester1 Main Assessments to Assessments and Awards (AA) Department.
		Sat	04	
		Sun	05	
		Mon	06	Supplementary Examinations Begins.
		Tue	07	Deadline for Submission of Semester1 Main Assessments from Assessments and Awards (AA) Department to EVs.
		Wed	08	
		Thu	09	
		Fri	10	Supplementary Examination Ends
		Sat	11	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	12	
		Mon	13	Deadline for Submission of Semester1 Main Assessments from to EVs to AA Department.
		Tue	14	Deadline for Submission of Semester1 Main Assessments from AA Department to the Assessors for correction.
		Wed	15	New Students Orientation begins.
				Deadline for Submission of Supplementary Exam Marks from T&L to Assessments and Awards (AA) Department
		Thu	16	Deadline for Submission of Semester1 Main Assessments from Assessors to the AA Department.
				Deadline for submission of Integrated Project briefs with internal Moderators reports to Assessments and Awards (AA) Department.
				New Students Orientation Ends.
				Deadline for Presentation of Supplementary Exam Marks from T&L to the AAC.
		Fri	17	Release of Supplementary Exam Marks to the students
		Sat	18	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	19	
		Mon	20	Commencement of semester 1 Teaching and learning Operations for all programs.
				Deadline for issuing of Semester 1 Main Assignments and
				Integrated Action Projects to students.
				Late Registration Begins.
		Tue	21	Applications for 3rd Opportunity Exams begins.
		Wed	22	Staff Satisfaction Survey.
				Students Support / Campus Meeting with Students.
		Thu	23	
		Fri	24	
		Sat	25	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	26	
		Mon	27	SPRC: Monthly Staff Performance Review.
		Tue	28	

MARCH 2023				
CAL WEEK	SEM WEEK	DAY	DATE	ACTIVITY
		Wed	01	Deadline for Submissions of corrected 3rd Opportunity Exam Question Papers to Assessments and Awards (AA) Department from Assessors.
				Students Support / Campus Meeting with Students.
		Thu	02	
		Fri	03	Deadline for Submissions of corrected 3rd Opportunity Exam Question Papers from Assessments and Awards (AA) Department from Assessors to the EVs.
		Sat	04	Distance/Online Classes Weekend for SABIM and SAHIS.
		Sun	05	
		Mon	06	
		Tue	07	
		Wed	08	Deadline for Submission of 3rd Opportunity Exam Marks to Assessments and Awards (AA) Department from EVs.
				Students Support / Campus Meeting with Students.
		Thu	09	Deadline for Submission of 3rd Opportunity Exam Marks from Assessments and Awards (AA) Department to the Assessors.
		Fri	10	
		Sat	11	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	12	
		Mon	13	Deadline for Submission of Corrected 3rd Opportunity Exam Marks from the Assessors to the Assessments and Awards (AA) Department with the timetables.
		Tue	14	
		Wed	15	3rd Opportunity Examination Begins.
				Students Support / Campus Meeting with Students.
		Thu	16	
		Fri	17	Release of Supplementary Exam Marks to the students.
				3rd Opportunity Examination Ends.
		Sat	18	Distance/Online Classes Weekend for SABIM and SAHIS
		Sun	19	
		Mon	20	Commencement of semester 1 Teaching and learning Operations for all programs.
				Deadline for issuing of Semester 1 Main Assignments to students
				Late Registration Begins.
		Tue	21	Public Holiday – Independence Day.
		Wed	22	Applications for 3rd Opportunity Exams begins.
				Deadline for Submission of 3rd Opportunity Exam Marks to.
				Assessments and Awards (AA) Department.
				Students Support / Campus Meeting with Students.
		Thu	23	Release of 3rd Opportunity Exam Marks to Students.
		Fri	24	
		Sat	25	Distance/Online Classes Weekend for SAEIT and SAETI
		Sun	26	
		Mon	27	
		Tue	28	

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NOTES

CONTACT DETAILS

Windhoek Campus

Physical Address: 2 Johann Albrecht Street,
Windhoek West
Phone: +264 61 257296/7
Cell No.: +264 81 2713135/+264 81 4783179
Fax: +264 886559294
HEADWCCCA@nit-edu.org / WCAdmin@nit-edu.org
P.O. Box 2812,
Windhoek, Namibia

Northern Campus

Physical Address: Kalahari Complex, Erf 5610
Opposite Santorini Service Station
Ompundja Road, Oshakati
Phone: +264 65 226879
Cell No.: +264 81 2062719 / +264 81 7259391
Fax: +264 886559294
HEADNCCCA@nit-edu.org / NCAdmin@nit-edu.org

WEBSITE

www.nit-edu.org